



**Reinvesting in Historic Homes Update Program (ReHHUP)
2021 Application for Assistance**

Those interested in receiving ReHHUP financing for exterior improvements must complete this form and submit it to the Knox County Landmarks Foundation. A volunteer ReHHUP Committee will review the information to determine whether an award of ReHHUP assistance is approved for the described project.

Applicant Information	
Applicant Name	
Contact Name & Title	
Contact Email	
Contact Phone No.	
Project Site Address	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>_____</p> <p>Mount Vernon, Ohio 43050</p> </div> <div style="width: 30%;"> <p>Is this site:</p> <p><input type="checkbox"/> Owner-occupied</p> <p><input type="checkbox"/> Leased to tenants</p> </div> <div style="width: 20%;"> <p>Property used as:</p> <p><input type="checkbox"/> Residence</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Non-profit</p> <p><input type="checkbox"/> Mixed-use</p> </div> </div>
How Long has the Applicant Owned this Building?	<p>_____ Years _____ Months</p> <p>NOTE: Applicant <u>must</u> be the owner of record of the Project Site Address. Landmarks Foundation volunteers will check Knox County records to confirm ownership.</p>
Has the Applicant Received a ReHHUP grant or loan before?¹	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

¹ The ReHHUP Committee will prioritize first time applicants. The Committee will not review second-time applicants until the grant cycle ends. Loans only (not grants) will be available to second-time applicants.

<p>Has the work described in the project scope of work already been completed?²</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Complete the Following Attachments:</p>	<p>APPLICANT <u>MUST</u> SUBMIT THE FOLLOWING:</p> <p><input type="checkbox"/> Proof of Ability to Pay: Applicants must attach their most recent bank statements for the past two months.</p> <p><input type="checkbox"/> As-is “Before” Photos of the Project Site</p> <p><input type="checkbox"/> Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project</p> <p><input type="checkbox"/> Corporate Resolution (Non-profits Only)</p>

Project Site – Current Conditions

<p>In the Space Provided, Describe the Project Site’s Current Conditions, including Building & Site Improvement Needs</p> <p>(Attach additional sheets if necessary)</p>	<p><i>EXAMPLE: The front of my house has rotted wood window sashes and peeling exterior paint....</i></p>
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REMEMBER TO ATTACH CURRENT, AS-IS (i.e., THE “BEFORE”) PHOTOGRAPHS OF THE PROJECT SITE

Project Scope of Work & Assurance of Success

<p>Estimated Total Exterior Project Costs</p>	<p>\$ _____</p>
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² The ReHHUP Committee will not grant reimbursement for home repair and restoration that was completed in the past.

**In the Space Provided,
Describe the Exterior
Improvement Project's
Scope of Work***

(Attach additional sheets if necessary)

** If the exterior work is part of a larger renovation project at the Project Site, please describe other planned improvements*

EXAMPLE: I will hire XYZ Company to replace my rotted wood window sashes and I'm going to hire ABC Corp. to paint the exterior of my house....

Project Scope of Work & Assurance of Success – cont.

**In the Space Provided,
Describe the Applicant's Plan
to Accomplish the Project**

EXAMPLE: I plan to hire XYZ Company within two weeks of receiving a ReHHUP award, with the work to be completed after another two weeks, and then ABC Corp. will paint after that....

<p>In the Space Provided, Describe the Materials to be used in the Project**</p> <p><i>** Applicant may also present physical examples of materials to be used</i></p>	<p><i>EXAMPLE: I plan to use Benjamin Moore paint, matte finish, Toadstool Gray, in painting the exterior....</i></p>
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APPLICANT MAY ATTACH SCHEMATIC DESIGNS AND/OR DRAWINGS (i.e., THE “AFTER”) FOR THE EXTERIOR IMPROVEMENT PROJECT

Project Work Bids					
<p>Attach Two (2) Written Bids for All Exterior Improvement Work to be Performed under the Project ³</p>	<p>Applicant must supply at least two (2) written bids for the work to be performed. Applicants must ensure that both bids are based on the <u>same work</u> (example: if Bid 1 is for tuckpointing, window replacement, and flashing, Bid 2 must also be for same scope of services)</p> <p>NOTE: Although ReHHUP awards are calculated only per the lowest bid, Applicants are free to accept higher bids.</p>				
<p>Construction Schedule</p>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; text-align: center;">Approximate date work to begin:</td> <td style="width: 40%; text-align: center;">Approximate date work to be completed:</td> </tr> <tr> <td style="text-align: center;">____ / ____ / _____</td> <td style="text-align: center;">____ / ____ / _____</td> </tr> </table> <p style="text-align: center;">In all cases, ReHHUP-assisted construction must be completed within 24 months of making application</p>	Approximate date work to begin:	Approximate date work to be completed:	____ / ____ / _____	____ / ____ / _____
Approximate date work to begin:	Approximate date work to be completed:				
____ / ____ / _____	____ / ____ / _____				

³ If qualified to do so, the Applicant may perform the improvement work. But note that ReHHUP funds cannot be used to compensate you for your labor or the labor of family, friends or employees; in such instances, ReHHUP can be used only to pay for materials.

As an authorized representative of the Applicant, I hereby submit this Application. I understand that this Application, once submitted, in no way constitutes a commitment of funds by the Knox County Landmarks Foundation.

I hereby represent and certify that I have reviewed the information contained in this Application, and the foregoing and attached information, to the best of my knowledge and belief, is true, complete and accurately describes the proposed project for which the ReHHUP assistance is being sought.

I am aware that if I provide the Knox County Landmarks Foundation with untruthful or misleading information in this Application, or otherwise relating to any Project that receives funds, I may be subject to civil action and forfeit future opportunities to apply for and receive ReHHUP assistance.

Applicant Signature

Printed Name

Date

Applications are to be submitted to the following:

Knox County Landmarks Foundation

ReHHUP

507 West High Street

Mount Vernon, Ohio 43050

Contact with Questions:

rehhup@knoxlandmarks.org